

**PRE-QUALIFICATION OF SUPPLIERS AND SERVICE PROVIDERS FOR THE PROVISION OF SUPPLIES/ SERVICES/ WORKS FOR 2022/2023 & 2023/2024 TO BAYLOR UGANDA**

**PROCUREMENT REFERENCE: BCM/PQD/01/2022**

**VENDORS QUESTIONS AND RESPONSES**

<b>No</b>	<b>Vendor Question/Issue</b>	<b>Baylor Uganda Response</b>
1	With reference to the shortlisting document Ref: BCM/PQD/01/2022 We are instructed to pay for each lot/category separately in the instructions under Annex E However, we are inquiring whether also during submission we are supposed to submit A separate bidding document for each lot/category or we can include all lots in one document	Submit a separate bid for each lot/category that you have paid for.
2	From the documentation requested 5 MBs are very small, we request for a limit to be increased	Submissions should not exceed 24MBs.
3	Should we first send the scanned copy of payment slip with bid documents by email to you or we send it alongside the bid documents?	Attach the scanned payment slip with your bid document .
4	I am making an inquiry about the submission of application documents, in Part III: Preparation of Applications, section 3.3 Format & Signing of Applications. It is stated that prequalification documents must be submitted in envelopes which implies these shall be delivered physically yet on page 41 of the bid document it is clearly indicated that no hard copy or physical submission shall be accepted.	All submissions shall be made electronically.  See revised bid document on our website <a href="http://www.baylor-uganda.org">www.baylor-uganda.org</a>
5	We would like the editable version of the bid document, possibly in Word	See the editable version in word on our website <a href="http://www.baylor-uganda.org">www.baylor-uganda.org</a>
6	Kindly provide us the TIN for Baylor Uganda to process our tax certificates	TIN for Baylor-Uganda is 1000098610
7	Can I bid to offer services for only one of Baylor Uganda locations?	Yes you can bid for prequalification to provide goods, services or works to any one of Baylor-Uganda operational areas
8	How many Lots do we qualify to apply for after paying the UGX 100,000	UGX 100,000 is for each lot you apply for. So UGX 100,000 qualifies you for only one lot.

- For vendors who submitted their documentation for prequalification of vendors for Mbale region need not re-submit their documentation unless they desire to apply for prequalification for another lot/category

**MANAGEMENT**

**DATED : FRIDAY 19<sup>TH</sup> AUGUST 2022**