

**PRE-QUALIFICATION OF SUPPLIERS AND SERVICE PROVIDERS FOR THE PROVISION OF SUPPLIES/ SERVICES/ WORKS FOR 2024/2025 & 2025/2026 TO BAYLOR FOUNDATION UGANDA**

**PROCUREMENT REFERENCE: BCM/PQD/01/2024**

**VENDORS QUESTIONS AND RESPONSES**

<b>No</b>	<b>Vendor Question/Issue</b>	<b>Baylor Uganda Response</b>
1	Dear sir/madam, i have tried following the link in the prequalification advert published in new vision dated 28/05/2024, however i have failed to access the required prequalification documents, kindly assist me on this matter.	Download the document on <a href="http://www.baylor-uganda.org/workwithus/bids">www.baylor-uganda.org/workwith us/bids</a>
2	Can I submit my bid documents physically at your offices?	No, all bid documents should be submitted electronically to <a href="mailto:tenders@baylor-uganda.org">tenders@baylor-uganda.org</a>
3	We are inquiring if one can prepare all the 3 (three) lots in one prequalification book	Yes. That is okay. Ensure you mention the different 3 lots you are applying for in your prequalification documentation.
4	We would like to get a clarification on the 100,000shs non-refundable fee per code/lot. We kindly request you for guidance on whether per lot is in terms of supplies, services and works or per category (for example if one chooses different categories within supplies do they pay for each of the chosen categories?	UGX 100,000 is paid for each lot/code. If a lot/code has different categories, the UGX 100,000 covers all the categories under that code/lot.  Ensure to mention the lot/code and category applied for
5	We would like to know the services for which you seek prequalification (BCM/PQD/01/2024) so we can make the necessary payments and the arrangements to apply. Please help divulge the details.	Access the bid document on our website <a href="http://www.baylor-uganda.org/workwithus/bids">www.baylor-uganda.org/workwithus/bids</a> and select the lots you would like to bid for
6	Kindly provide us the TIN for Baylor Foundation Uganda to process our tax certificates	TIN for Baylor Foundation Uganda is 1000098610
7	Can I bid to offer services for only one of Baylor Foundation Uganda locations?	You can bid for prequalification to provide goods, services or works to any of Baylor Foundation Uganda operational areas
8	Can I apply for pre-qualification as an individual? If yes, what are the requirements?	Yes, you can apply to be prequalified as an individual. Below are the requirements.

		<ul style="list-style-type: none"> <li>(i) Payment of UGX 100,000 for the lot applied for</li> <li>(ii) Scanned copies of National Identity Card</li> <li>(iii) Scanned copies of certified academic documents</li> <li>(iv) Experience as Evidenced by Previous works/services done (attach at least 3 copies of contracts/purchase orders)</li> </ul>
9	How many Lots do we qualify to apply for after paying the UGX 100,000	UGX 100,000 is for each lot you apply for. So UGX 100,000 qualifies you for only one lot.

**MANAGEMENT**

**DATED: FRIDAY 14<sup>TH</sup> JUNE 2024**